

All requests for Village documents will be directed to the FOIA Officer in the Village Clerk's Office. Requests for Police documents are handled by the Police FOIA Officer and can be made in person at the Warren Police Station located at 516 Anson Street, Warren, Illinois.

The Village will respond to all Freedom of Information requests in five working days of its receipt. If additional time is needed to produce documents requested, you will be notified of the Village's intent to respond within an additional five working days as permitted under the Act. If any of the materials you have requested are exempt under the Act, you will be notified in writing of the specific exemption which applies to the documents and you will be provided with all non-exempt materials.

You may seek review of any denial, or partial denial, of your request by judicial review pursuant to Section 11 of the Act, or by submitting a request for review to the Public Access Counselor in the Office of the Attorney General at the address set forth below. Any request for review to the Public Access Counselor must be in writing, signed by you, must include a copy of your request and the response, or responses, you have received from the Village, and must be filed not later than sixty days after the date of the denial.

Public Access Counselor
Office of the Illinois Attorney General
Public Access & Opinions Bureau
500 South Second Street
Springfield, IL 62706

Rates are as follows:

Photocopies (after page 50)	.15 per copy
Certification	1.00
CD (pictures, maps, etc.)	5.00